

## Aon New Zealand CCTV Notice

Aon New Zealand operates CCTV cameras on certain of its sites. Aon is committed to ensuring that it complies with all relevant principles of the Privacy Act 2020 in its use of CCTV cameras.

Each branch office that has CCTV cameras in operation has signage displayed which advises people of the times that the CCTV cameras are in operation and why Aon is operating the CCTV camera (for example for the purposes of crime investigation, staff safety and security). Aon uses CCTV cameras at certain branches to assist with personal safety of staff, customers, the public and to protect property against vandalism and theft.

CCTV cameras are placed in areas that do not unreasonably intrude into private property. CCTV cameras are not placed in unreasonably intrusive areas such as bathrooms.

Where possible, signs are placed both near the CCTV camera and at the perimeter of the CCTV system's range (before individuals enter the range of the cameras) to notify people that cameras are operating.

All CCTV images are sent directly to, and stored on, Aon's server in its data centre. No footage is seen or held in the relevant branch location.

CCTV images are encrypted and access is limited to authorised staff only.

All CCTV images are automatically deleted 60 days after they have been transmitted to the server and after that date cannot be retrieved.

Please contact [nz.security@aon.com](mailto:nz.security@aon.com) if you have an enquiry.

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