

# Schedule 2: Form of Demand



QBE Insurance (Australia) Limited (78003191035, Incorporated in Australia)

From:		(Beneficiary)
To:	QBE Insurance (Australia) Limited	(Issuer)
Copy to:		(Party A)
Date:		

Retention Instrument dated  granted in favour of the Beneficiary by the Issuer in respect of the obligations of Party A under the Relevant Construction Contract (as defined below) (Instrument).

1. We refer to:

1.1 the Instrument; and

1.2 the  (Relevant Construction Contract)

2. Terms defined in the Instrument have the same meaning when used in this notice. This is a Demand for the purposes of the Instrument.

3. Retentions in an amount of \$  (Relevant Retentions) were payable to us by Party A under the Relevant Construction Contract on

4. A court has ordered that the Relevant Retentions are due and payable.  
An adjudicator has confirmed that the Relevant Retentions are due and payable.  
Not applicable.

5. We enclose:

5.1 a copy of the Relevant Construction Contract; and

5.2  evidencing that the Relevant Retentions are due and payable; and

5.3 copies of all invoices.

6. We certify that:

6.1 The Relevant Retentions are due and payable under the Relevant Construction Contract.

6.2 The Relevant Retentions are not subject to any dispute, or  
A court, adjudicator, or Insolvency Practitioner has determined that the Relevant Retentions are due and payable (and a copy of such determination is enclosed with this Demand).  
Not applicable.

6.3 We have not otherwise received payment of the Relevant Retentions

6.4 We are not a Non-Compliant Beneficiary.

7. Pursuant to clause 3 of the Instrument, we demand payment of \$  \* into the following account

## Signed for and on behalf of the Beneficiary

Signature	<input type="text"/>
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\*The amount demanded may not exceed the Relevant Retention Amount for the Beneficiary as set out in the Current Schedule of the Instrument.

### Send this completed form to:

QBE Insurance (Australia) Ltd Level 21, QBE Centre 125 Queen Street, Auckland 1010, New Zealand  
PO Box 44, Auckland 1140, New Zealand. Or email to: [tradecreditclaims@qbe.com](mailto:tradecreditclaims@qbe.com)